

**MINUTES**

**SCHOOL COMMITTEE MEETING**

**Location: 5 West Street, School Committee Room**

**June 7, 2023 6:00 p.m.**

**In Attendance:**

**Absent**

**Zoom**

Meghan McCrillis

Jessie Harrington

Samantha Raphael

Alan Keller

Stef Parker

Cecelia Wirzbicki

Beth Chamberland, Superintendent

Jennifer Stanick, Pakachoag Principal

Doreen Guittarr, Pakachoag Teacher

Nicole Dunn, Pakachoag Teacher

Greg Walton, Director of Pupil Services

Erik Berg, High School Teacher & Ski & Snowboarding Club Advisor

Claire & Scott Swenson - 35 Arlington Street - Unified Track

George, Kristen & John Pokropowicz - 200 Bryn Mawr Ave - Unified Track

Amalia Zorena - 40 Upland Street - Unified Track

Maxwell Lewis - 36 Vincent Ave - Unified Track

Jake & Anthony Thibeault - 31 Marion Ave - Unified Track

Nora Staley - 16 Garden Street - Unified Track

Chad, Liana, Lucas, Cole, Jake Banfill - 10 Robert Ave - Unified Track

Mike Zarno - 38 Silver Street - Unified Track  
Lilly Perez - 12 Pinebrook Court - Unified Track

Elizabeth Causey - 48 Bryn Mawr Ave - Unified Track

Patti & Patrick McGough - 5 Buron Terrace - Unified Track

Gabrielle Mahoney - 77 Sophia Drive - Unified Track

April & David Brody - 366 W. Main Street Millbury - Unified Track

Shawn & Molly Campbell - 69 Appleton Road - Unified Track

Maureen & Avery Grensavich - 37 Hampton Street Pak Service Learning Project

Pat Creelman - 1 Shary Lane Pak Service Learning Project

Allison & Catarina Kaminaga - 4 Wyoma Drive - Pak Service Learning Project

Christina & Noah Lavalley - 27 Cedar Street - Pak Service Learning Project

**CALL TO ORDER:**

Meghan McCrillis called the meeting to order at 6:00p.m.

Samantha Raphael read out loud the Auburn Public School Vision & Commitment.

**CITIZENS' COMMENTS:** None

**SPECIAL RECOGNITIONS:**

Dr. Chamberland: The Massachusetts Interscholastic Athletic Association and Special Olympics Massachusetts announced that the Auburn High School Unified Track and Field team was selected as one of the recipients of the 2023 MIAA Unified Track and Field Team Sportsmanship Award on May 24th. As one of three teams receiving this honor out of 100, we are so VERY proud of our athletes and their coaches who support them. A special thanks to Ali DeLuca who has served as the key ingredient and cheerleader for Auburn to be UNIFIED and Mr. Walton, Director of Pupil Services who has done an amazing job in his first year as Director of Pupil Services!

Dr. Chamberland introduced Greg Walton to the podium. Mr. Walton shared a slide show that Ali DeLuca prepared to share with the committee. Ali was unable to be present. Mr. Walton thanked Ali, the district, volunteers, fire and police for their support and for making the School Day Games such a success. Mr. Walton introduced Claire Swenson and thanked her for her work with the Unified Track Team. The students also spoke about their experience.

## **SUPERINTENDENT'S REPORT:**

### **Spotlight on Students:**

Dr. Chamberland introduced Jennifer Stanick, Pakachoag Principal to speak about the Pakachoag 2nd grade Community Service Learning Project.

Principal Stanick: The students created birthday packages for Auburn Youth & Family Services.

Principal Stanick introduced teachers Doreen Guittarr and Nicole Dunn as well as the following students

Catarina Kaminaga from Mrs. Dehal's class  
Avery Grensavitch from Mrs. Guittarr's class  
David McCrillis from Mrs. Dunn's class  
Noah Lavallee from Mrs. Lemire's class

Each student spoke about their project.

### **Introduction of Our New Member-WELCOME!**

Dr. Chamberland: I am pleased to welcome Stefanie Parker as the newest member of the School Committee and would like to share a brief biography.

Stefanie is a proud resident of Auburn for the past 14 years. She recently registered her child for Kindergarten and looks forward to supporting not only her own child, but all the students in the Auburn Public Schools. In the past she has worked with medical students and residents at UMASS and currently supports nursing students at QCC. Stefanie looks forward to this chapter with Auburn students as a member of the School Committee.

## **STUDENT REPRESENTATIVES REPORT:**

Isabella Faber:

- To recap previous events from this month, the junior class held a car wash this last weekend to fundraise. Turnout was great and over \$1000 was raised for our class.
- Seniors had a full week of field trips before graduation, including a dinner cruise which seemed gorgeous.
- Graduation also had a great turnout. It was inside due to the rain, but it was decorated beautifully
- Today, History classes learned to play cricket as part of their imperialism unit.
- Yearbook (high demand, very proud, hard work, two orders needed)

- Tomorrow is the junior class field trip. We are going up to Lemansky park for a field day that includes activities like yard games, water games, a food truck, and ice cream.
- Freshman class trip to Canobie lake Monday
- To wrap up all the fun things: Finals next week

## **New Business**

### **Out of State Field Trip Approval**

Dr. Chamberland: The Auburn High School Ski and Snowboard Club Advisors, Mike Young & Erik Berg, are requesting your approval for an out of state field trip to Sugarloaf Mountain Resort in Carrabassett Valley, Maine. The trip will take place Friday, March 8 through Sunday, March 10, 2024. Details regarding fees and accommodations are in your packet. Erik Berg is here to answer any questions.

Erik Berg: We have gone on this trip in previous years and we will fundraise to help with the cost for students.

Dr. Chamberland: There is a provision that if the weather is bad, the trip can be canceled?

Erik Berg: Yes.

Megham McCrillis entertained the motion to approve the out of state field trip to *Sugarloaf Mountain in Carrabassett Valley, Maine, Friday, March 8 through Sunday, March 10, 2024.*

Samanth Raphael made a motion to approve the out-of-state field trip to Sugarloaf Mountain in Carrabassett Valley, Maine, Friday, March 8 through Sunday, March 10, 2024. Stef Parker seconded the motion, it was unanimously approved.

## **UNFINISHED BUSINESS:**

### **360 Leadership Survey and 2023-2024 Goals**

Dr. Chamberland: At the May 17, 2023 School Committee meeting, I presented progress on my approved performance goals for 2022-2023 as well as the results of the 360 Leadership Survey completed by the staff who directly report to me. I am seeking your feedback on both my goals and the survey and input on my goals for the 2023-2024 school year.

Example of goals:

- Universal Design for Learning - ramp up visits in classrooms

- Strategic Plan
- Amplify Data
- Restorative Practices
- Refine Personnel Tracking

Meghan McCrillis - restorative practices are very important.

Samantha Raphael - The laws are different now, it is good to find alternatives. And I like the idea of looking at the data.

Meghan McCrillis - How are we post pandemic social/emotionally?

Dr. Chamberland - There is still much work to do. Our district wide mental health team is growing.

Samantha Raphael - Do you survey parents as well as students?

Dr. Chamberland - Yes, so that both can be part of the conversation and part of the change.

### **Policy Updates**

**Policy AC - Non-Discrimination Policy Including Harassment and Retaliation** - Third Reading

**Policy ADDA - Background Checks** - Third Reading

**Policy AE - Commitment to Accomplishment** - Third Reading

**Policy BDFA-E - School Improvement Plan**- Second Reading

**Policy BDF - Advisory Committees to the School Committee** - Second Reading

### **Policy Removal**

**Policy BEDB - E** - Second Reading

**Policy BEDB** - Second Reading

**Policy BDC** - Second Reading

**Policy BJ** - Second Reading

Meghan McCrillis entertained a motion to table the discussion and vote on policy readings and updates until the next meeting.

Samantha Raphael made a motion to table the discussion and vote on policy readings and updates until the next meeting. Stef Parker seconded the motion, it was unanimously approved.

## **NEW BUSINESS:**

### **SWCEC Third Quarter Report**

Dr. Chamberland: In your packet you will find the Second Quarter Report from the Southern Worcester County Educational Collaborative. This was approved by the SWCEC Board of Directors at the May 19, 2023 meeting and is here for your review.

### **Announcement of Retirees**

Dr. Chamberland: Please find below a list of retirees from the Auburn Public Schools at the end of the 2022-2023 school year. We thank them for their support and dedication to the Auburn Public Schools.

Karyn Berkowicz	District Data Coordinator	22 years
Mary Hamilton	AMS Instructional Assistant	29 years
Dottie LaBouef	AHS School Nurse	19 years
Nancy Stiling	AMS Grade 6 Science Teacher	16 years

### **Letter to Retirees**

Dr. Chamberland: I have letters that have been prepared for the signature of Committee members to go to all staff members retiring at the end of the 2022-2023 school year to offer our appreciation for their dedicated service to the students of Auburn. We require a motion to sign the letters.

Meghan McCrillis entertained a motion to sign the letters to retirees and have them distributed.

Samantha Raphael made a motion to sign the letters to retirees and have them distributed. Stef Parker seconded the motion, it was unanimously approved.

### **Custodial Second Shift Supervisor job description**

Dr. Chamberland: In an effort to ensure we have updated job descriptions for all positions, we are seeking your approval on the job description for the Custodial Second Shift Supervisor.

*Meghan McCrillis entertained a motion to approve the job description for the Custodial Second Shift Supervisor position.*

*Samantha Raphael made a motion to approve the job description for the Custodial Second Shift Supervisor position. Stef Parker seconded the motion, it was unanimously approved.*

### **TEACHING AND LEARNING REPORT:**

#### **Class of 2023 College/University Acceptances**

Dr. Chamberland: On behalf of Mr. Keller in his absence, in your packet you will find an impressive list of Colleges and Universities to which the students of the Class of 2023 have been accepted. We also have two students enlisting in the United States Army.

### **BUSINESS/FINANCIAL REPORT:**

Dr. Chamberland: Mrs. Wirzbicki is not with us this evening but she has provided the following:

#### **Class of 2021 and 2022 Donations**

Dr. Chamberland: Both the Class of 2021 and the Class of 2022 have generously donated a total of \$7,000 to the "Helping Our Own Fund" Account which was established several years back to assist in removing financial barriers for our students wanting to participate in educational and extracurricular activities within the Auburn Public Schools.

Meghan McCrillis made a motion to accept with gratitude the generous donations from the Class of 2021 and the Class of 2022 to support the "Helping Our Own Fund" in removing financial barriers for our students.

Samanth Raphael made a motion to accept with gratitude the generous donations from the Class of 2021 and the Class of 2022 to support the "Helping Our Own Fund" in removing financial barriers for our students. Stef Parker seconded the motion, it was unanimously approved.

Dr. Chamberland: The Class of 2022 has also generously donated \$10,000 to set up individual gift accounts with \$5,000 each for Unified Sports at Auburn High School and Unified Sports at Auburn Middle School. They have specified that the funds be used in

the purchase of Unified Athletics uniforms and in providing for the future needs of these successful programs.

Meghan McCrillis entertained a motion to accept with gratitude the generous donation from the Class of 2022 to support the Unified Sports Teams at Auburn High School and Auburn Middle School.

Samantha Raphael made a motion to accept with gratitude the generous donation from the Class of 2022 to support the Unified Sports Teams at Auburn High School and Auburn Middle School. Stef Parker seconded the motion, it was unanimously approved.

### **Year to Date Budget Report**

Dr. Chamberland: Mrs. Wirzbicki has provided a year to date budget report dated June 1, 2023 for your review.

### **Budget Transfers**

Dr. Chamberland: Mrs. Wirzbicki would like to thank the Committee for their vote of approval for Omnibus Transfers to be made in closing out the FY2023 Budget. We are currently working on transfers and will have them ready to share at the next meeting..

### **Executive Session:**

Sighting no executive session needed, at 6:42pm Meghan McCrillis entertained the motion to adjourn for the evening.

Samantha Raphael made the motion to adjourn for the evening. Stef Parker seconded the motion, it was unanimously approved.

Meeting adjourned at 6:42pm.

### **Roll Call Vote**

### ***Adjournment***

Respectfully submitted,

Mandy Williams

Recording Secretary



**Referenced Documents:**

Superintendent's Performance Goals

360 Leadership Survey

Policy AC - Non-Discrimination Policy Including Harassment and Retaliation

Policy ADDA - Background Checks

Policy AE - Commitment to Accomplishment

Policy BDFA-E - School Improvement Plan

Policy BDF - Advisory Committees to the School Committee

Policy BEDB-E

Policy BEDB

Policy BDC

Policy BJ

SWCEC Third Quarter Report

Custodial Second Shift Supervisor Job Description

Out of State Field Trip Request to Sugarloaf Mountain

Class of 2023 College/University Acceptances

Year to Date Budget Report Dated June 1, 2023

**APPROVED 6/21/23**